



Minutes of SHADDO Committee Meeting held on Thursday 10 March 2022 (Via Zoom)

Present:

Pam Hudgell, Angela Jones, Gareth Jones, Cheryl Milne (Chair), Hilary Tucker, Ashley Wright, Henry Loud, Simon Classey

Apologies:

Neill Wilkinson, Liz James

1. Play Readings

Pam reported that these were going well, with good attendance. There were 10 people attending the reading at the Baskerville on Tuesday 8 March. Two short plays were read, which had been amusing and enjoyable. Pam advised that the next play reading would probably take place in early April (tbc).

2. Financial Matters

(a) Accounts and Shiplake Memorial Hall fees

Gareth had sent a PowerPoint presentation out to the Committee prior to the meeting and went through the slides in detail. These outlined SHADDO's current financial position and some areas for future consideration at the AGM.

Gareth first went through the provisional SHADDO accounts for 2021/22. He reported that the Society had made a loss over this period, but that this was inevitable given the pandemic and its effect on productions, events and revenues. The Society had sufficient reserve funds to be able to absorb this loss.

There were no questions on the accounts by Committee members. It was agreed that the figures in the provisional accounts would form the basis of the accounts to be presented to the AGM.

The Committee also discussed the impact on the Society of increased fees for hire of the Shiplake Memorial Hall in 2022/23 (and ongoing). Gareth went through the increases, with the reasoning behind them, and explained that these would substantially increase the costs of putting on future productions at the hall. Gareth went through a variety of illustrative impact scenarios involving varying ticket prices and seating plans.

It was agreed that these issues would be presented to, and discussed fully with, the membership, at the AGM, since they would impact upon future events and productions. It was agreed that the SHADDO Officers (Gareth, Cheryl, Henry and Hilary) would hold a meeting via Zoom to draft information to be sent to members prior to the AGM, and to consolidate the salient issues/produce a framework for the points to be considered at the AGM.

Action: Gareth/Hilary/Henry/Cheryl

(b) NODA membership renewal

Gareth advised that this was due for renewal on 1 April 2022 and that the annual fee was £72.00. The Committee approved this expenditure and Gareth agreed to effect the renewal.

Action: Gareth

(c) Zoom renewal

Gareth reported that the Zoom subscription was due on 14 April 2022. The fee if renewed for another year would be £119.90.

It was agreed that Gareth would renew the subscription on a monthly basis at present and that the future of the Zoom account would be determined at the AGM. It was recognised that Zoom was very useful for Committee and other SHADDO meetings, but that the Society had to keep an eye on costs and that it might be possible to use the more limited "free" Zoom facility instead.

Action: Gareth (and then AGM)

3. Storage/reduction of SHADDO items stored at Memorial Hall/Clear-out

Cheryl reported that the Memorial Hall wanted SHADDO to reduce the items stored at the Hall and to clear the middle floor of the tower as well as to reduce the items held in the garage/under the stage/in the Green Room.

Cheryl reported that she had spoken with Lottie (Memorial Hall Manager) and that they had agreed access for SHADDO on Saturday 12 March from 10am to 12pm to start the clear-out of items.

Hilary had assembled a list of those who had offered to join the working party on 12 March – namely Charmaine, Cheryl, Liz, Pam and Becky. Cheryl agreed to contact everyone prior to Saturday to advise on the times for this event.

It was recognised that there would need to be a future working party to continue with reducing storage in other areas. The overall view was that items should be disposed of unless they were "necessary, valuable or of particular merit".

Action: Cheryl, Liz, Pam, Becky, Charmaine (and others in the future)

4. Memorial Garden

Angela reported that she and Gareth had purchased and planted the new Ilex hedge in place of the diseased box hedge. They had also put supporting wires in place for the pyracanthas. The cost was in the region of £60-70 (Gareth would provide the exact figure shortly and this would be covered by the specific garden fund). The Committee thanked Angela and Gareth for doing this.

Hilary went through the rota which had been put together for routine maintenance between now and the end of October 2022. Additional help from Committee members would also be required for keeping the garden watered during any hot spells. The rota is as follows:

- February – Hilary and Hughie (done)
- March – Liz
- April – Cheryl
- May – Angela
- June – Gareth

- July – Marie Davidson
- August – Pam
- September – Neill
- October – Hilary and Hughie

Action: those as listed above on rota and others for additional watering in hot weather

5. AGM 2022

It was agreed that this event would be a face-to-face meeting rather than being held via Zoom (although it was agreed there would be a laptop available on the evening for Committee members who were unable to join in person to join by Zoom).

It was agreed that this would be held on Tuesday 3 May 2022 at 7.30pm.

It was proposed that this be held at the Baskerville if possible. Ashley agreed to ask the Baskerville whether SHADDO could hold the AGM there that evening and to get back to Cheryl so that the venue could be confirmed in the information sent out to members.

Action - Ashley

Once the venue was confirmed and the financial briefing for members formulated (see above), Hilary, Gareth and Cheryl would deal with the formal/constitutional requirements concerning notices, information for members and AGM information which had to be posted on the website pre-AGM.

Action: Hilary, Gareth and Cheryl

6. Next Committee Meeting

It was agreed that there would be one more Committee Meeting before the AGM. The next Committee Meeting would be held via Zoom on Thursday 7 April.

Hilary would prepare an agenda and send this out with a Zoom link prior to 7 April.

It was agreed that it would be helpful at this meeting for all current Committee members to indicate whether they wished to re-stand for 2022/23.

It was agreed that Item 6 on the agenda (Social Event for 2022) would be deferred and discussed at the Committee Meeting on 7 April. It was the intention for this event to be for all ages and it would not therefore be appropriate for this to be combined with the AGM.

Action: Hilary (and Committee)

7. SHADDO Production for 2022

The Committee discussed various potential ideas for a production in 2022 and it was agreed that the aim would be to hold a play and supper evening (with (probably) two short plays and a "simple" supper such as "bought in" fish and chips or a chilli type pot dish with bread and salad).

The idea would be to hold this at the Memorial Hall in (probably) October 2022. It was agreed that the whole Committee would think more about this for the next Committee Meeting, when it would be discussed in more detail.

Meanwhile, Gareth agreed to check whether the Hall would be available on Friday 30 September and Saturday 1 October 2022 and make a provisional booking if so (it might also be necessary to book additional rehearsal times if two performances were to be put on).

Action: Gareth (and Committee)

8. AOB

(a) It was agreed that Committee Meetings would continue to be held via Zoom.

(b) It was confirmed that waivers of performance fees would be offered to all Winter Production cast who had not requested a refund, until the end of February 2023.

(c) It was agreed that there were no outstanding actions on the Winter Production save for updating the information on the SHADDO website – Liz to advise Gareth of the content required.

Action – Liz (and Gareth)

The meeting closed with thanks from Cheryl to all those attending.

Date of next Committee meeting (see above) – Thursday 7 April 2022 (via Zoom)