



Minutes of Committee Meeting held on Tuesday 30 August 2022 (via Zoom)

Present:

Gareth Jones, Angela Jones, Cheryl Milne (Chair), Pip Collings, Henry Loud, Hilary Tucker

Apologies:

Neill Wilkinson

1. Pantomime – January 2023 – Jack and the Beanstalk

Main business:

The following items on the agenda were discussed and agreed by the meeting:

- *To agree that the situation with regard to bookings and green room facilities in the Memorial Hall is sufficient to allow us to stage a panto next January (agreed).*
- *To agree that sufficient preparation has been done for Pip to publicise and hold panto casting sessions in late September. (Pip to confirm progress on actions for Deadline 2) (agreed).*
- *To ascertain and discuss any specific support/assistance Pip requires from the committee (discussed and sorted).*

Linked points confirmed at meeting:

- Pip will proceed to publicise and hold casting sessions in late September. **Action: Pip**
- Pip confirmed she was happy with the rehearsal time/dates available at the Memorial Hall and that there would be sufficient rehearsal time after the construction of the stage extension.
- Pip and Cheryl confirmed that the two kitchens (i.e. new kitchen and meeting room) would be used as the Green Room(s) unless the nursery room became available (in which case the latter would be the preferred option).

It was also agreed as follows:

- Pip would send Hilary information about the casting sessions to be sent out to all members via a php mailing (with a second 'reminder' note nearer the time). **Action: Pip and Hilary**
- Pip would send Angela information about the casting sessions to be displayed on the website and for associated publicity purposes. **Action: Pip and Angela**
- Gareth would deal with the licensing requirements with Ben Crocker, both for rehearsals and performance purposes. **Action: Gareth**
- Performance fees for Jack and the Beanstalk would be set/kept at the same level as for the last production, namely £5 for Junior Members and £10 for Adult Members (it was recognised that some members have a waiver).
- Ticket prices would be set at a later stage, once the Pantomime budget and seating plans had been finalised.
- The next Committee meeting would be held on Thursday 27 October and it would be decided nearer the time whether this would be a Zoom or an in-person meeting.

2. Other business

(a) NODA Insurance

- It was agreed that the basic NODA insurance policy was essential and that it should be renewed. Gareth had provided information about the premium to the Committee by prior email and it was agreed that Gareth would renew this policy. **Action: Gareth**
- There was also a discussion about taking out an additional NODA 'Committee' insurance policy to protect against potential personal liability. Gareth had outlined (by prior email) the purpose of, and premium for, such additional NODA insurance.
- Cheryl agreed to frame a proposal to the Committee regarding this latter policy so that final agreement could be reached as to whether to proceed with it, and, if so, at what level of cover. **Action: Cheryl and Gareth**

(b) SHADDO Social

Cheryl reported that Liz and Terry were happy to hold this at their house on Sunday 25 September at lunchtime.

It was agreed that Cheryl would discuss/check final details with Liz and format/send out a note to members. It was agreed by the Committee that:

- Children must be accompanied by parents as this was not a supervised event.
- Members attending would be asked to pay a contribution [of £10.00 per head, as per the last similar social] to cover costs.
- Members would be asked to let Liz know if they were coming to give Liz and Terry an idea of numbers (Hilary agreed she would forward all SHADDO Admin replies to Liz).

Action: Cheryl and Hilary

(c) Memorial garden rota

- It was agreed that renewal of this would be discussed at the next meeting.

Cheryl concluded the meeting with thanks to all for attending.

Next Committee Meeting: Thursday 27 October 2022 (mode/venue tbc)