

Minutes of committee meeting 5 March 2020 – confirmed by attendees

Present: Henry Loud (Chair), Gareth Jones (Treasurer), Cheryl Milne (Secretary), Hilary Tucker, Neill Wilkinson

Apologies: Neil McAdam, Simon Classey, Becca Strong, Liz James

1. Feedback from the panto

We recently requested feedback from members. We received 6 responses. GJ said it would be good to receive more feedback from the performers. CM anonymised the feedback we have and combined them under headings. These were shared during the meeting for comments which are summarised as follows:

- a) We will share a condensed version of the feedback with members titled; “Lessons Learned” before the AGM so it can be discussed at the AGM. **Action CM.**
- b) Key feedback was that the learning of lines was left to the last minute. CM/HL reported that some cast members said they preferred to leave it to the last minute and it was difficult to have actor engagement. Also, the slap stick nature of the script and most of the cast being in every scene made it difficult to remember lines. We also noted that rehearsals started a little later this panto.
- c) We discussed that the panto script should be selected a lot earlier in future.
- d) Lots of praise for the staging, music, scenery and props.

2. Constitutional changes

CM/HT said we planned constitutional changes at the last AGM and need to finalise them to present at the next AGM for vote. GJ shared a draft of an amended constitution. The committee agreed with the changes. GJ said they need to be published to members 14 days in advance of AGM. He is willing to take this on. **Action GJ.**

3. The website

CM said it is not particularly easy to access drop box for policies and procedures. The committee agreed that they should be available on the website. These include the Constitution, the Privacy Policy, Safeguarding information, and a Health & Safety Policy. We also agreed that we could include a list of committee/ production roles on the website as this may encourage members to take a role. **Action GJ to make changes to the website. NW to try to locate a Health & Safety Policy.**

4. Publicity

We agreed that it will be helpful to produce a new piece on Shaddo, to put on the Shiplake Village Website before the AGM. **Action CM.**

5. Future events

A member (Angela Jones) has suggested that we may want to consider an event over the first May bank holiday weekend (Saturday 9 May) as part of the world war celebrations. The committee suggested we could donate profits to the British Legion. The committee recognised that a different

committee will be in place by then, but thought that it would be a good idea to make an initial move. We agreed to provisionally book the Memorial Hall and look into the possibility of a Barn Dance.
Action GJ to book the hall. CM to contact AJ about barn dance band.

We also discussed the following options which we agreed to present to the AGM:

- a) A pre-Xmas show/play instead of a Panto.
- b) A family show in March/April 2021 which involves more scenery/props etc..
- c) Another "Little Grimley's" event.
- d) A musical evening.
- e) A murder mystery event.

6. Nominations for committee 2020/21

We briefly discussed that it would be good if people are encouraged to submit a nomination form before the AGM if they want to be on the committee next year. This is not mandatory - people can put themselves forward at the AGM. But it is helpful.

7. The Panto videos

GJ said he has had very little response to his request for feedback on the videos. This year we are trying to make them available through YouTube. He would appreciate comments on the points raised in his email. **Action all committee members.**

8. AGM

The venue is booked (Shoulder of Mutton) for 25 March 7.30 pm. Information is on the website. We were reminded that the Treasurer and Chairperson should write a brief report to go on the website before the AGM. **Action HL/GJ**