



Minutes of Committee Meeting held on 7 April 2022 (via Zoom)

Present:

Angela Jones, Gareth Jones, Pam Hudgell, Ashley Wright, Cheryl Milne (Chair), Hilary Tucker, Simon Classey, Neill Wilkinson

Apologies:

Liz James

1. Preparations for the AGM on 3 May 2022

- Hilary reported that she had sent out Notice of AGM to the members in accordance with the requirements of the Constitution. As agreed, this was a notice of the date and time, indicating that further details would follow in another letter and on the SHADDO website.
- In this Notice, Hilary and Cheryl had invited any members thinking of joining the Committee to contact them if they were interested in having a chat about what was involved.
- Ashley reported that Simon Cromack was happy with the AGM being held at the Baskerville on Tuesday 3 May at 7.30pm, and that they would cordon off the back of the restaurant for this purpose. No food was served on Tuesdays in any event so we would not be impacting on restaurant diners. Ashley reported that the Baskerville was not making any charge for the use of the room but members would obviously purchase drinks from the bar (SHADDO would not be providing any refreshments at the AGM).
- Neill agreed that he would take charge of ensuring all the necessary technical equipment was in place for the AGM – a laptop, screen etc.

Action: Neill

- Hilary, Cheryl and Gareth confirmed that they would draft and deal with all the necessary formal documentation for the AGM.
- Hilary would send out a further letter to members and Gareth would add all the requisite documentation to the SHADDO website well in advance of 3 May, and in accordance with the Constitution.

Action: Hilary, Cheryl, Gareth

- Gareth reported that he, Cheryl, Hilary and Henry had held a Zoom meeting to discuss the presentation about SHADDO finances to the AGM.

- Gareth took the Committee through a PowerPoint presentation he had prepared, and the Committee discussed the various slides. Several suggestions and amendments were discussed and approved, and it was agreed that the final version would be used as a framework for discussion of financial considerations with members at the AGM.
- The Committee agreed a view/position that it would not be possible to keep ticket prices for major productions such as Pantomimes to £10.00 for 2022-23, but that in view of the financial considerations outlined in the slides, it would be necessary to raise prices to £12/£15. This would be outlined and discussed at the AGM to get the views of members, which could then be taken into consideration by the new Committee. The members' views on "membership fees" would also be canvassed at the AGM, together with future views on fundraising.
- Ashley agreed to look into ticket prices charged locally for similar productions to those put on by SHADDO, in readiness for the AGM discussions.

It was agreed that the following persons would talk around each slide at the AGM:

Slide 1	Future financial considerations	Cheryl
Slide 2	Impact and opportunities	Cheryl
Slide 3	Costs/reducing costs	Gareth
Slide 4	Raising Panto ticket prices	Gareth
Slide 5	Membership fees	Hilary
Slide 6	Fund raising events	Neill
Slide 7	Past non-Panto events	Cheryl
Slide 8	Fund raising events – Play and Supper evening	Ashley

Action: Gareth, Cheryl, Hilary, Neill, Ashley

2. Committee for 2022-23

- It was acknowledged that the SHADDO Constitution requires all Committee Officers and Members to retire each year, but that they are eligible for re-election at the AGM.
- Cheryl, Gareth, Neill, Angela and Hilary indicated that they were happy to stand for re-election in 2022-23.
- Liz, Simon, Pam and Ashley indicated that they would not be standing for re-election.

3. Play and Supper evening

- Gareth reported that he had provisionally booked the Memorial Hall for this event (bookings for Friday 30 September for rehearsals and for Saturday 1 October for the actual event).
- The aim would be to put on two short plays and to provide a simple supper.
- This event would be discussed more fully at the AGM, as we would need additional commitment from SHADDO members to organise and put this on.

- We would need producers, directors, a cast, a publicity team and a catering team – as well as scripts and rehearsal venues (Ashely would talk about all this at the AGM as per the slide referred to above).
- Ashley indicated her willingness to direct one of the plays and to act as a joint producer with another person.
- Neill indicated that he would be willing to take charge of the technical side, Cheryl indicated she would be happy to assist with the evening and Hilary indicated an interest in being in the cast for one of the plays.
- It was agreed that, essentially, three “managers” would be required – artistic, catering and general production.

Action: Committee at AGM (and Ashley re specific slide)

4. Social events

- It was agreed that we would canvass opinions/suggestions from members at the AGM and that the Committee would also bring ideas to the AGM.
- Neill suggested a theatre trip, a trip to an escape room and an interactive theatre event.

Action: Committee at AGM

5. Play Readings

- Pam reported that the next play reading would be on Tuesday 12 April at the Baskerville.
- Pam confirmed that she would be happy to carry on organising the play readings with Rosemary and the Committee thanked Pam for this.

6. Memorial Garden

- Angela, Gareth and Liz (via email) reported that the garden was looking good at the moment and that there were no issues.

7. Storage at the Memorial Hall

- Cheryl reported that the last clear-up had been very useful and that the costumes/props items in the tower had been reduced so that the middle floor of the tower was now clear. Cheryl said that the next job was to catalogue the costumes and to evaluate the items stored in the garage, under the stage and in the cupboards.
- Cheryl agreed to meet with Lottie to assess what else needed to be done/what the Hall wanted cleared.
- The Committee (the new Committee post-AGM) would then organise further clear-ups as required.

Action: Cheryl and then new Committee post-AGM

8. AOB

- The Committee approved expenditure for Gareth in relation to plants, hooks and wires for the Memorial Garden (£73.92).
- Cheryl reported that SHADDO had been asked to loan costumes for a “Jubilee” street party in part of Lower Shiplake in June.
- It was agreed that the Committee was willing to consider this proposal in principle (as it would help the community in Shiplake) but it was also agreed that Cheryl would get back to the organiser(s) to define exactly what was being proposed. It was also agreed that someone on the Committee would need to be responsible for the organisation, delivery and return of the costumes.

Action: Cheryl

The next meeting will be the AGM on Tuesday 3 May 2022 (at the Baskerville)